

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Monday, October 13, 2025 at 5:00 pm

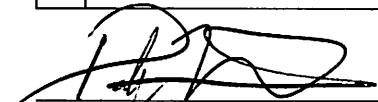
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ex Off, Ch	X	_____	_____	Jerome Crete	_____	X	_____	BABH: Marci Rozek, Michele Perry, Eric Strode, and Sara McRae
Tim Banaszak, V Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	
Richard Byrne	X	_____	_____	Christopher Girard, Ex Off	X	_____	_____	
Patrick Conley	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	
								Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of P. Conley and support by C. Girard, J. Crete was excused. The motion was passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business	3.1) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report 4.2) Financial Statements for Period Ending September 30, 2025	4.1) Administration found the source information for the claims selected for review. 4.2) M. Rozek reviewed the financial statements noting the fund balance and variances between the per member per month funding and the approved budget funding. M. Rozek noted a correction to the revenue amounts on the income statement for the year-to-date budget figures for Medicaid, Medicaid Autism, and General Fund. This report will be corrected for the board meeting. There were general discussions regarding the settlement process with MidState Health Network (MSHN) and that BABHA leadership will provide budget results for FY25 for all community mental health service programs (CMHSPs) in the MSHN region.	4.1) No action was necessary 4.2) On motion of C. Girard and support by T. Banaszak, the Financial Statements for period ending September 30, 2025 were referred to the full Board for approval. The motion was adopted unanimously.

	<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending September 30, 2025</p> <p>4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO</p>	<p>4.3) M. Rozek reviewed the EFTs.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 101863 for employee travel reimbursement; E8727 for employee reimbursement; 101885 Arenac County Independent for publication advertisement fees; E8780 Insight for laptop computers; E8694 Bay Human Services for community living supports (CLS) provider staff training; E8779 Hospital Psychiatry, PLLC for professional medical services; E8705 Iris Telehealth Medical Group, PA for professional medical services; 101895 Omnilert, LLC for annual license renewal; 101894 Office of Wayne County Clerk for death certificates; 101859 Rural Wisconsin Health Coop for credentialing services; 101860 for Arenac Custodian for petty cash; E8703 JE Johnson Contracting for North Bay boiler repairs; E8700 McCoy Heating & Cooling for maintenance and repairs of roof top HVAC units; 101854 Protec Collision for vehicle repairs and maintenance; 101889 Great Lakes Hydro Seeding for lawn care maintenance; 101920 Menards for repair supplies; and E8849 APS Employment Services, Inc. for CLS services. There were discussions regarding CLS services, boiler maintenance and repairs, tail gate cover repairs are tail light repairs; specifics of Hospital Psychiatry, PLLC contract terms including hours and number of consumers served, and the rate variance for psychiatrists. The committee requested leadership prepare a report of the CLS program noting people served, costs, providers, and services available for the Committee's information. Leadership will also provide information related to the Hospital Psychiatry contract when presented to the board for consideration next month.</p>	<p>4.3) On motion of R. Pawlak and support by T. Banaszak, the EFTs for period ending September 30, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p> <p>4.4) No action was necessary</p>
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	4.5) Consideration of Approval of Disbursements & Health Care Claims Totals	4.5) The Committee reviewed the disbursement and health care claims totals.	4.5) On motion of R. Byrne and support by C. Girard, the disbursements and health care payments from September 13, 2025 through October 10, 2025 were referred to the full Board for approval. The motion was adopted unanimously.
5.	Adjournment	On motion of C. Girard and support by P. Conley, the meeting adjourned at 5:29 pm. The motion was adopted unanimously.	



Pat McFarland, Committee Chair