

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FINANCE COMMITTEE MEETING

Wednesday, December 10, 2025 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent		Present	Excused	Absent	Others Present:
Tim Banaszak, Ch	X	_____	_____	Pam Schumacher	X	_____	_____	BABH: Marci Rozek, Jennifer Lasecki, Eric Strode, Chris Pinter, and Sara McRae Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X	_____	_____	Christopher Girard, Ex Off	X	_____	_____	
Richard Byrne	X	_____	_____	Pat McFarland, Ex Off	X	_____	_____	
Jerome Crete	X	_____	_____	Robert Pawlak, Ex Off	_____	X	_____	
Kathy Niemiec	_____	X	_____		_____	_____	_____	

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, T. Banaszak, called the meeting to order at 5:00 pm.	On motion of P. Schumacher and support by C. Girard, K. Niemiec was excused. The motion passed unanimously. On motion of R. Byrne and support by C. Girard, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Investment Earnings Reports for Period Ending November 30, 2025 4.2) Madison Janitorial Services Bid Report	4.1) M. Rozek reviewed the reports noting the interest rate and cash balance. 4.2) M. Rozek reviewed the bid report and recommendations for proceeding. M. Rozek noted the two proposals submitted were from existing BABHA vendors. There were general discussions regarding the	4.1) On motion of C. Girard and support by P. McFarland, the investment earnings reports for the period ending November 30, 2025 were referred to the full Board for information. The motion was adopted unanimously. 4.2) No action was necessary

	<p>4.3) Finance December 2025 Contract List</p>	<p>recommended vendor’s work performance, contract issues, and the possibility of flexible rates with multiple facility contracts.</p> <p>4.3) M. Rozek reviewed the proposed contracts noting the Workers’ Compensation renewal increased 13% based on staff reclassifications and an increase in the experience modification factor. There were general discussions related to the workers’ compensation experience modification factor increasing from 1.19 to 1.5, reportable employee injuries, annual workers’ compensation audit, the staff reclassification resulting from staff travel, and premium refunds issued through the Bay City Chamber of Commerce Accident Refund. Leadership will follow up with the Bay City Chamber of Commerce Accident Fund and report back.</p>	<p>4.3) On motion of J. Crete and support by C. Girard, the Finance December 2025 contract list was referred to the full Board for approval. The motion was adopted unanimously.</p>
	<p>4.4) Risk Management Plan</p>	<p>4.4) M. Rozek distributed an executive summary for the Risk Management Plan (received and filed). M. Rozek reported the purpose of the Risk Management Plan to identify, assess, prevent, monitor, and remediate risk for the agency. M. Rozek reviewed the summary noting the proposed revisions and action steps to the plan sections for business environment, medical and clinical practices, service needs, environment and safety, legal and regulatory, ethical, financial, personnel qualifications and training, media relations and social media, security and technology, infection control, review of insurance, management of risk in the contracted service provider network, mitigation, remediation and monitoring of effectiveness of risk management plan, and the safety committee statement of purpose. There were general discussions regarding providers ending contracts due to insufficient rates and how this plan is utilized to implement and/or change internal policies.</p>	<p>4.4) On motion of C. Girard and support by S. Mrozinski, the Risk Management Plan was referred to the full Board for approval. The motion was adopted unanimously.</p>
	<p>4.5) Potential Madison Building Expansion</p>	<p>4.5) E. Strode reviewed the presentation noting the square footage, staff, office, cubicles, and parking for the Mulholland, Madison, and North Bay buildings. E. Strode reported the options for proceeding including 1) purchasing</p>	<p>4.5) No action was necessary</p>

<p>4.6) Autism Restructure Timeline</p>	<p>existing property to replace Mulholland and/or North Bay, 2) leasing new space to replace Mulholland and/or North Bay, 3) relocate Mulholland services/staff to Madison or North Bay, and 4) potentially expanding the square footage of Madison. C. Pinter reported there is 20,000 square feet at the Mulholland Building that is needed to accommodate staff. The Facilities and Safety Committee requested additional information after discussions at their December 4, 2025 meeting. There were general discussions regarding the Mulholland lease expiration in 2027 and the remaining 5 year lease option until 2032, potential to negotiate with McLaren, Mulholland rent costs \$18,000 per month, equity, possibility to renovate Madison for additional space, feasibility study of the Madison Building, current working relationship with an architect firm for previous inquiries of renovations at Madison, cost of feasibility study, BABHA policy for request for proposals (RFP) for a feasibility study, checking with legal counsel to bypass RFP process if necessary, possibility of Bay City vacating 4th Street, and limitations on office layout for health care services at North Bay.</p> <p>4.6) C. Pinter reported the autism funding is inadequate for the service demand. The state has mandated autism services be paid \$66/hour, but funding is not sufficient to cover service volumes. Currently, BABHA has about 233 autism cases served by 11 autism providers. These provider contracts expire March 31, 2026. Leadership is recommending a procurement process in an attempt to secure discount pricing for service volume. This would allow BABHA to project costs and establish parameters around appropriate # of individuals that can be served if adequate funding is not available. C. Pinter reported that Midstate Health Network (MSHN) has previously covered deficits for autism services. There were discussions regarding outcomes-based services and that autism providers are for profit.</p>	<p>4.6) On motion of J. Crete and support by C. Girard, authorization for administration to implement a competitive bid process to address revenue and expense issues for autism services was referred to the full board for approval. The motion was adopted unanimously.</p>
---	---	--

5.	Adjournment	On motion of C. Girard and support of J. Crete, the meeting adjourned at 5:52 pm. The motion passed unanimously.
----	-------------	--



Tim Banaszak, Committee Chair