

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING

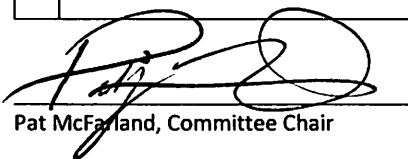
Monday, December 8, 2025 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ex Off, Ch	X	_____	_____	Carole O'Brien	X	_____	_____	BABH: Jackie Kish and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X	_____	_____	Justin Peters	X	_____	_____	
Robert Bowers	X	_____	_____	Laurie Van Wert	X	_____	_____	
Richard Byrne	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	
Kathy Niemiec	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm. All the members were present.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Executive Summary of Complaints through November of 2025	4.1) J. Kish reviewed the report noting the number of complaints, there are not any substantiated complaints for November, trends by allegation, source of complaints, fiscal year 2026 comparisons, remedial action, training, and site visits. There were general discussions regarding potential conflict of interest for members attending site visits where they are clients of the provider and remedial actions involving employment terminations.	4.1) No action was necessary
	4.2) Policy Training: Complaint Investigation & Resolution, 03-05-01	4.2) Committee Chair, P. McFarland, reported a synopsis of the policy will be deferred to January due to the year end items on the agenda.	4.2) No action was necessary

	<p>4.3) Recent Recipient Rights Site Reviews Summary</p> <p>4.4) Upcoming Site Reviews</p> <p>4.5) 2026 Annual Goals</p> <p>4.6) BABHA 2025 Annual Recipient Rights Report</p> <p>4.7) Review of 2025-2026 BABHA Office of Recipient Rights Budget</p> <p>4.8) Robert Bowers Re-appointment to the Recipient Rights Advisory & Appeals Committee</p>	<p>4.3) J. Kish reviewed the recently completed site reviews. There were general discussions regarding autism provider locations, new autism centers opening, autism provider capacity, home based versus center based autism services, and out of county placements.</p> <p>4.4) The Committee reviewed the upcoming site reviews.</p> <p>4.5) J. Kish reviewed the Recipient Rights (RR) Office outcomes and Committee goals, which are inclusive of the annual RR report. J. Kish suggested revisions to the outcomes for the number of days to complete investigations and the time to complete site reviews for new providers. J. Kish inquired if the Committee would like revisions to their goals. After discussion, the Committee agreed with the suggested revisions for the outcomes and requested the site reviews be noted as an option to attend seven.</p> <p>4.6) J. Kish explained that the annual report is a yearly compilation of the data that the Committee receives monthly.</p> <p>4.7) J. Kish reviewed the RR Office budget noting it is slightly higher than the previous year due to staff wages. J. Kish reported reviewing the budget yearly is a requirement of the Michigan Department of Health and Human Services. There were general discussions related to how the budget compares to other community mental health agencies of a similar size. Leadership will report back with this information.</p> <p>4.8) Committee Chair, P. McFarland, congratulated R. Bowers on his appointment. R. Bowers expressed his gratitude.</p>	<p>4.3) No action was necessary</p> <p>4.4) No action was necessary</p> <p>4.5) On motion of R. Bowers and support by J. Peters, the Committee adopted the 2026 annual goals. The motion was adopted unanimously.</p> <p>4.6) On motion of R. Byrne and support by R. Bowers, the BABHA 2025 Annual Recipient Rights Report was referred to the full Board for approval. The motion was adopted unanimously.</p> <p>4.7) No action was necessary</p> <p>4.8) No action was necessary</p>
5.	Adjournment	On motion of J. Peters and support by R. Bowers, the meeting adjourned at 5:36 pm.	



Pat McFarland, Committee Chair