

AGENDA

**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
FACILITIES & SAFETY COMMITTEE MEETING**

Thursday, March 5, 2026 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Jerome Crete, Ch	_____	_____	_____	Sally Mrozinski	_____	_____	_____	BABH: Marci Rozek, Chris Pinter,
Chris Girard, V Ch	_____	_____	_____	Carole O'Brien	_____	_____	_____	Eric Strode, and Sara McRae
Richard Byrne	_____	_____	_____	Patrick McFarland, Ex Off	_____	_____	_____	
Patrick Conley	_____	_____	_____	Robert Pawlak, Ex Off	_____	_____	_____	Legend: M-Motion; S-Support; MA-
								Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call		
2.	Public Input (Maximum of 5 Minutes)		
3.	Unfinished Business 3.1) None		
4.	New Business 4.1) Facilities Update 4.2) Safety Committee Meeting Notes from February 4, 2026 4.3) BABHA Future Facilities Planning 4.4) Occupational Safety and Health Administration (OSHA) 300 Review 4.5) Strategic Initiatives & Dashboard Review		4.1) No action necessary 4.2) No action necessary 4.3) No action necessary 4.4) No action necessary 4.5) No action necessary
5.	Adjournment	M -	S - pm MA

BAY-ARENAC BEHAVIORAL HEALTH
SAFETY MEETING MINUTES
Wednesday, February 4, 2026 – 9:00 am
Via Microsoft Teams

Attendees: Eric Strode (Chair), Amber Royce (Recorder), Lynn Blohm, Misty Giesken, Tammy Matuszewski, Nicole Popenhagen, Alexis Riley, Kristin Vanness, Sarah Van Paris, Tonia Wilczynski, Justeen Blair (Opt.), Amy Folsom (Opt.), Karl White (Opt.)

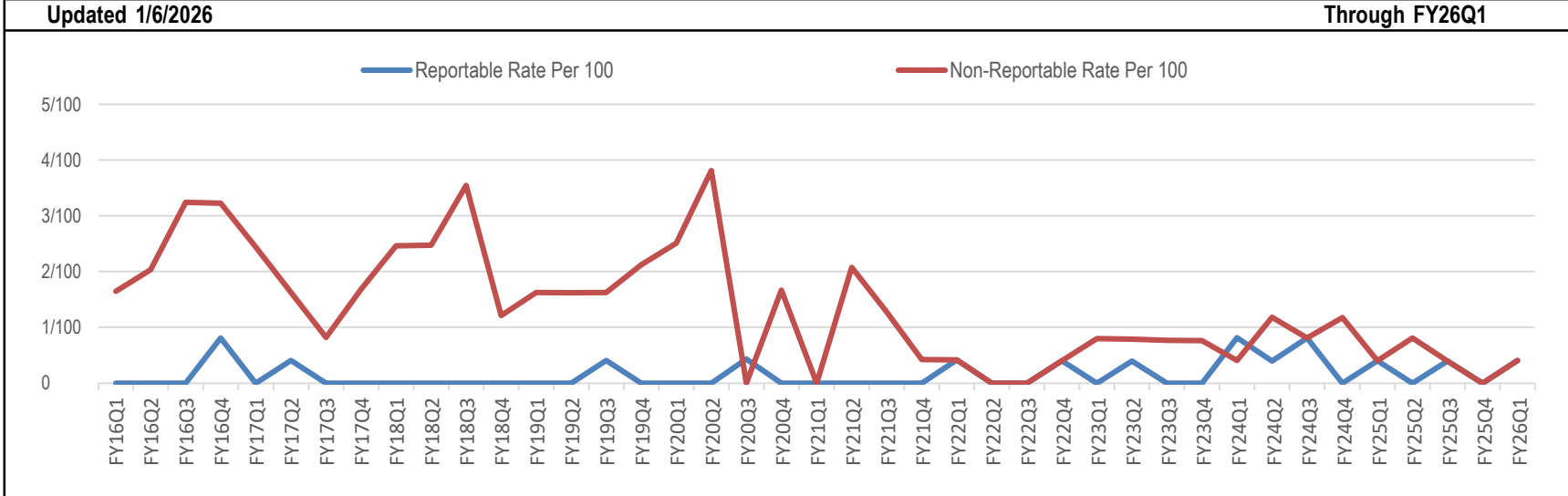
Excused: Michaela Beck, Jennifer Lasceski, Donna Roznowski, Joelle Sporman, Nicole Sweet, Heather Friebe (Opt.), Joelin Hahn (Opt.), Maria Hewtty (Opt.), Marci Rozek (Opt.)

Topic	Key Discussion Points	Next Steps
1. Call to Order Review Agenda Review of Meeting Minutes	The meeting was called to order at 9:00 am. Alexis Riley (back-up on 3 rd floor) was welcomed to committee. Agenda was reviewed. Meeting minutes from November 5 were approved as written.	Eric noted, referring to November minutes, that he has a meeting in March with Enterprise to discuss tracking oil changes.
2. Environmental Concerns	Environmental Concerns: - Sarah Van Paris has nothing to report apart from sewer issue at Madison on 2/3.	
3. Environmental Concerns related to Consumer incident reports	Environmental Concerns related to Consumer incident reports: - Eric noted a false alarm of bedbugs at one of the group homes. Orkin was called in and found no evidence of bedbugs.	
4. Safety Program Performance Measures	New Employee Training: - Reminder to forward safety training to Eric. New Employee Checklist: - Nothing to report. Accidents, Incidents and Illnesses Reports: - First incident of the year was a cut finger in January. Staff was with consumer at bowling alley. - Reviewed 2025 Total Incidents Report Vehicle Accident/Reporting Protocol/Cell phone use: - None to report.	Recordable incidents are trending up. Eric put together a reduction plan (see Item 6 on agenda), which he will share with the committee. He will also discuss this plan in the next facilities meeting. Main risks among BABHA staff are vehicle accidents and slips-trips-and-falls. Eric has been communicating with McLaren to keep walkways clear. Wind is a contributing factor in icy sidewalks.

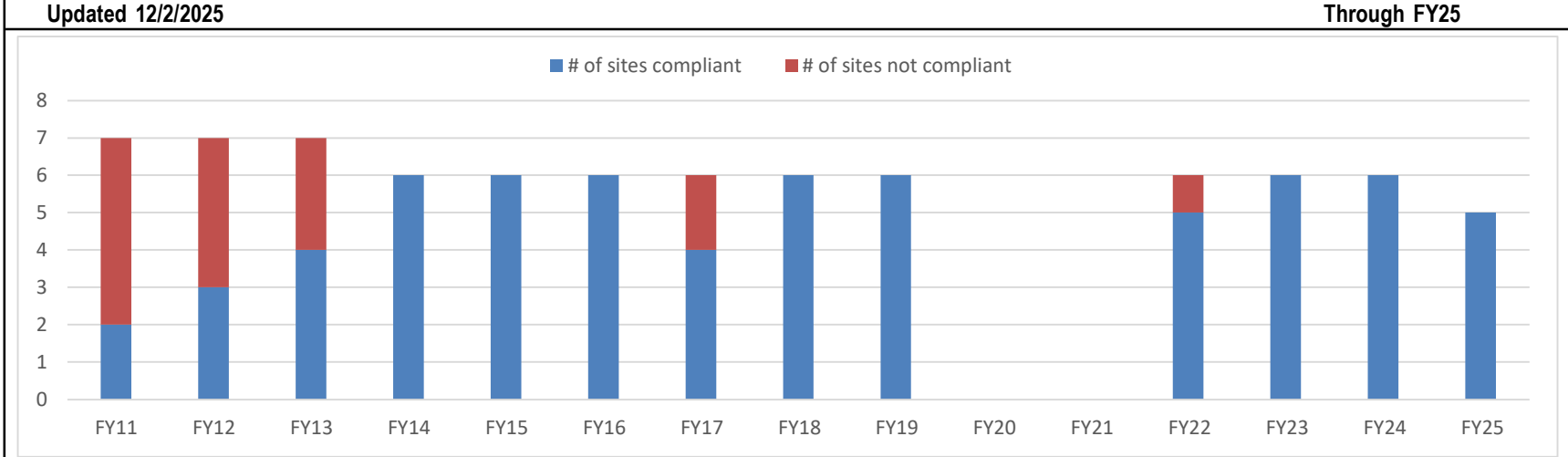
	<p>Emergency Drills/Real Events/Fire Drill/Tornados:</p> <ul style="list-style-type: none"> - Reminder to keep up with drills in the new year. <p>Update Occupancy Forms:</p> <ul style="list-style-type: none"> - Reminder to update and maintain. 	<p>Eric will send out the 2025 annual report on drills, which is required by CARF.</p>
<p>5. Monthly Safety Inspections</p>	<p>Site Safety Rep Logs:</p> <ul style="list-style-type: none"> - Reminder to update and maintain. <p>911 Check Problems/Time:</p> <ul style="list-style-type: none"> - Noted that many people have already performed these. <p>Vehicle Inspections/Maintenance Protocol/Insurance:</p> <ul style="list-style-type: none"> - Eric has added reminder for oil changes in the mileage logs at some locations. 	
<p>6. Other</p>	<p>Other:</p> <ul style="list-style-type: none"> - Ideas to reduce recordable incidents <ul style="list-style-type: none"> o Discussed under Accidents, Incidents and Illnesses Reports. - Medical Response and Surge Exercise (MRSE) <ul style="list-style-type: none"> o Every two years we are required to have a full-scale emergency response exercise. Our exercise will be coordinated with Region III. Sarah asked if this is something we have participated in previously. Eric confirmed and clarified that every year's exercise focuses on a different area (i.e. cybersecurity). o There are facility-specific objectives for this exercise. o Sarah asked for clarification on whether this pertains to Safety staff. Eric said he is looking for managers and/or supervisors who can advise him on specific questions within the MRSE evaluation. 	<p>Eric sent emails to program directors to see which staff needs to be involved in this exercise.</p> <p>Eric will forward Emergency Response Exercise to Amy Folsom.</p>
<p>7. Adjourn</p>	<p>Next Quarterly Meeting: May 2026, date and location to be determined. Meeting adjourned at 9:13 am.</p>	

Indicators for Facilities and Safety Committee

Employee Accidents/Illnesses/Injuries Per 100 Employees; By Reporting Status; Per Quarter



Facility Site Review Compliance



Notes:

FY25 - Eliminated one site
 FY21 - MMRMA only conducted an insurance appraisal of BABHA properties
 FY20 - Facility Site Reviews were not completed due to COVID
 FY14 - Eliminated one site