

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

AUDIT COMMITTEE MEETING

Monday, April 13, 2026 at 5:00 pm

Room 225, Behavioral Health Center, 201Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ex Off, Ch	X			Sally Mrozinski	X			BABH: Marci Rozek, Michele Perry, and Sara McRae
Tim Banaszak, V Ch		X		Vacant				
Richard Byrne	X			Christopher Girard, Ex Off	X			Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained
Patrick Conley	X			Robert Pawlak, Ex Off	X			

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On the motion by P. Conley and support by C. Girard, T. Banaszak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 5 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) 2025 Ulliance Usage	3.1) M. Rozek reviewed the report from Ulliance containing the 2025 utilization data from the employee assistance program including total cases, people served, and services available. M. Rozek reported that although Ulliance services are also available to staff dependents and spouses, it is under-utilized by these groups.	3.1) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report 4.2) Financial Statements for the Period Ending March 31, 2026	4.1) Administration found the source information for the claims selected for review. 4.2) M. Rozek reviewed the report noting the impact of the advance payment from Midstate Health Network (MSHN) under assets due from other governments. M. Rozek also reviewed the unrestricted fund balance, general fund, and overall budgeting trends for Medicaid, Healthy Michigan, and Autism. There were general discussions regarding	4.1) No action was necessary 4.2) On the motion by C. Girard and support by P. Conley, the Financial Statements for the period ending March 31, 2026 were referred to the full Board for approval. The motion was adopted unanimously.

<p>4.3) Electronic Fund Transfers (EFTs) for the Period Ending March 31, 2026</p>	<p>MSHN's legal responsibility to cover Medicaid expenses for all community mental health agencies in the region.</p>	<p>4.3) On the motion by C. Girard and support by R. Byrne, the EFTs for the period ending March 31, 2026 were referred to the full Board for approval. The motion was adopted unanimously.</p>
<p>4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO</p>	<p>4.3) M. Rozek reviewed the EFTs with the Committee.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included E9938 for travel reimbursement; E9914 for travel reimbursement; 102559 City of Bay City for utilities at the Madison Building; 102551 Justeen Blair Custodian for Horizon Home petty cash expenses; E9978 Calm.com, Inc. for yearly subscription fee to the Calm app; 102562 Covenant Occupational Health for employee physicals and labs; E9982 Insight for new laptops; 102598 AT&T for fiber circuits; E9987 New Dimensions, Inc. for courier services from July and August of 2025; 102584 Prime Brothers for twin mattress at Horizon Home; E9991 State of Michigan Depart of Community Health for payment of local portion of inpatient hospital beds; E10067 Hampton Auto Repair for vehicle repairs and maintenance; credit card BC Bridge Web Payment for bridge crossings; E10072 AuGres Care Center for residential services; and E10021 Encompass for autism services. There were general discussions related to the delayed billing and payments to New Dimensions, Inc. and the monthly cost of bridge toll charges. Leadership will report back with more information on the delayed invoices from New Dimensions for courier services and the monthly bridge toll costs.</p>	<p>4.4) No action was necessary</p>
<p>4.5) Consideration of Approval of Disbursements & Health Care Claims Totals</p>	<p>4.5) The Committee reviewed the disbursement and claim totals.</p>	<p>4.5) On the motion by C. Girard and support by P. Conley, the disbursements and health care payments from March 14, 2026 through April 10, 2026 were referred to the full Board for approval.</p>

	4.6) Fiscal Year (FY) 2025 Compliance Exam	4.6) M. Rozek reviewed the FY2025 Compliance Exam noting BABHA was issued an unmodified audit with no material weaknesses or known fraud that is in full compliance with all laws, regulations, and contracts from Yeo & Yeo.	4.6) On the motion by R. Pawlak and support by P. Conley, the FY2025 Compliance Exam was referred to the full Board for adoption. The motion was adopted unanimously.
5.	Adjournment	On the motion by C. Girard and support by P. Conley, the meeting adjourned at 5:28 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair