

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

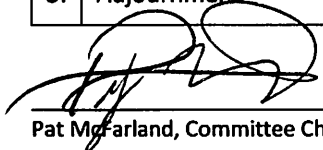
Monday, March 16, 2026 at 5:00 pm

Room 225, Behavioral Health Center, 201Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Pat McFarland, Ex Off, Ch	X	_____	_____	Jerome Crete	X	_____	_____	BABH: Marci Rozek, Michele Perry, and Eric Strode
Tim Banaszak, V Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	
Richard Byrne	X	_____	_____	Christopher Girard, Ex Off	X	_____	_____	
Patrick Conley	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	
<b>Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained</b>								

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	
2.	Public Input (Maximum of 5 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	<p><b>New Business</b></p> <p>4.1) Selection of Disbursements &amp; Health Care Claims from Summary Report</p> <p>4.2) Financial Statements for the Period Ending February 28, 2026</p> <p>4.3) Electronic Fund Transfers (EFTs) for the Period Ending February 28, 2026</p>	<p>4.1) Administration found the source information for the claims selected for review.</p> <p>4.2) M. Rozek reported the figures for due from other governmental units and unrestricted fund balance. As of February 2026 approximately \$200,000 of fund balance is needed to cover general fund services. M Rozek reviewed the reports noting FY 2026 per member per month funding is trending similar to the prior year.</p> <p>4.3) M. Rozek reviewed the EFTs.</p>	<p>4.1) No action necessary</p> <p>4.2) On motion of C. Girard and support by J. Crete, the Financial Statements for the period ending February 28, 2026 were referred to the full Board for approval. The motion was adopted unanimously.</p> <p>4.3) On motion of R. Pawlak and support by J. Crete, the EFTs for the period ending February 28, 2026 were referred to the full Board for approval. The motion was adopted unanimously.</p>

	<p>4.4) Review of Selected Disbursements &amp; Health Care Claims Chosen from Summary Report by CFO</p> <p>4.5) Consideration of Approval of Disbursements &amp; Health Care Claims Totals</p>	<p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 102326 Hampton Township Treasurer for a trash assessment for horizon home; 102324 Great Lakes Hydroseeding for lawn maintenance and snow plow services; 102328 Hugo’s Locksmithing &amp; Keys for a bathroom lock; 102493 Hugo’s Locksmithing &amp; Keys for an electric strike and transmitter on a door; 102347 Smart Source for envelopes; 102349 Ulliance for the employee assistance program; E09561 VOICE for interpreter services; 102362 Doctors Company for the agency’s medical director’s professional liability insurance; E09483 Rachel Lemiesz for travel reimbursement; 09556 Netsource One for cloud computing services; 102473 Rural Wisconsin for credentialing services; E09785 IRIS Telehealth for psychiatry and therapy services; E09790 Usha Movva for psychiatry services; 102525 Progress Software for maintenance renewal for a developer license; E09676 Michigan Community Services for residential services for January; 102366 Lighthouse Inc for out of county residential services; 102371 McLaren Health Management Group for pharmacy charges; E09761 Touchstone Services for clubhouse services for February. There were general discussions regarding usage of Ulliance, the employee assistance program, which staff the agency covers professional liability insurance for, and the amount of groceries purchased for horizon home.</p> <p>4.5) The Committee reviewed the disbursement and claim totals.</p>	<p>4.4) No action necessary</p> <p>4.5) On motion of P. Conley and support by T. Banaszak, the disbursements and health care payments from February 14, 2026 through March 13, 2026 were referred to the full Board for approval. The motion was adopted unanimously.</p>
5.	Adjournment	On motion of P. Conley and support by T. Banaszak, the meeting adjourned at 5:35 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair