

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING

Thursday, March 5, 2026 at 5:00 pm  
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Jerome Crete, Ch	_____	X	_____	Sally Mrozinski	X	_____	_____	BABH: Marci Rozek, Eric Strode, and Sara McRae  Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Chris Girard, V Ch	X	_____	_____	Carole O'Brien	X	_____	_____	
Richard Byrne	X	_____	_____	Patrick McFarland, Ex Off	X	_____	_____	
Patrick Conley	X	_____	_____	Robert Pawlak, Ex Off	_____	X	_____	

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	The Committee Vice Chair, C. Girard, called the meeting to order at 5:00 pm.	On the motion by R. Byrne and support by P. McFarland, R. Pawlak was excused. The motion passed unanimously.  On the motion by P. Conley and support by C. O'Brien, J. Crete was excused. The motion passed unanimously.
2.	Public Input (Maximum of 5 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	<b>New Business</b> 4.1) Facilities Update	4.1) E. Strode provided the facilities update noting that a few vehicles may need to be replaced in the agency fleet soon. There was a recent vehicle accident that totaled a 2016 Ford Fusion. E. Strode suggested waiting until spring to auction off older vehicles that need to be replaced. E. Strode also reported that the Region III Healthcare Coalition is having a statewide discussion-based exercise called a medical response and surge exercise in March, and the Michigan Municipal Risk Management Authority (MMRMA) will be conducting property appraisals soon.	4.1) No action was necessary
	4.2) Safety Committee Meeting Notes from February 4, 2026	4.2) The committee reviewed the notes.	4.2) No action was necessary

	<p>4.3) BABHA Future Facilities Planning</p> <p>4.4) Occupational Safety and Health Administration (OSHA) 300 Review</p> <p>4.5) Strategic Initiatives &amp; Dashboard Review</p>	<p>4.3) E. Strode reported that TSSF Architects, Inc., has the building plans for the Madison Building. Space needs meetings should begin before the end of the month and then the drawings can begin.</p> <p>4.4) E. Strode reviewed the OSHA 300 log from last year noting there were seven recordable injuries and 16 lost days. E. Strode also reported the numbers this year are trending up, which can affect insurance rates. E. Strode is developing an action plan related to employee training for driving as well as slips, trips, and falls to address these increasing trends. There were discussions related to the numbers of drivers, potential online training available for driving, whether employees take agency vehicles home overnight, and that clinical staff mainly transport consumers.</p> <p>4.5) M. Rozek reviewed the dashboards related to employee accidents and completed site reviews of BABHA facilities.</p>	<p>4.3) No action was necessary</p> <p>4.4) No action was necessary</p> <p>4.5) No action was necessary</p>
5.	Adjournment	On the motion by S. Mrozinski and support by P. McFarland, the meeting adjourned at 5:11 pm. The motion passed unanimously.	

  
 Christopher Girard, Committee Vice Chair