

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

AUDIT COMMITTEE MEETING

Monday, June 15, 2026 at 5:00 pm

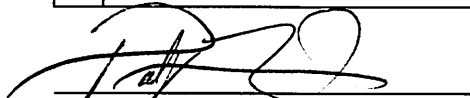
Room 225, Behavioral Health Center, 201Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ex Off, Ch	X			Staci Tuggle	X			BABH: Marci Rozek, Michele Perry,
Tim Banaszak, V Ch	X			Sally Mrozinski, Ex Off	X			Eric Strode, and Sara McRae
Richard Byrne	X			Robert Pawlak, Ex Off	X			
Patrick Conley	X							Legend: M-Motion; S-Support; MA-
								Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm. All the members were present.	
2.	Public Input (Maximum of 5 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) Bay City Bridge Partners Crossings 3.2) New Dimensions Courier Service Invoices	3.1) M. Rozek reviewed the toll bridge usage and cost, which was previously requested by the Committee. The usage appears to be roughly the same between Independence and Veteran's Bridges. There were general discussions regarding the cost of the toll for vans and the average monthly cost. 3.2) M. Rozek reported the July 2025 invoice for courier services was forgotten and just recently paid. M. Rozek confirmed all other invoices are current.	3.1) No action was necessary 3.2) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report	4.1) Administration found the source information for the claims selected for review.	4.1) No action was necessary

4.2) Financial Statements for the Period Ending May 31, 2026	4.2) M. Rozek reviewed the report noting the balances for restricted capital purposes, unrestricted fund balance, the performance incentive bonus payments, and the overall funding trends showing Medicaid and Autism shortages for both the per-eligible per month budget as well as the MSHN approved budget. There were general discussions related to overspending the MSHN approved budget.	4.2) On the motion by R. Pawlak and support by P. Conley, the Financial Statements for the period ending May 31, 2026 were referred to the full Board for approval. The motion was adopted unanimously.
4.3) Electronic Fund Transfers (EFTs) for the Period Ending May 31, 2026	4.3) M. Rozek reviewed the EFTs. There were discussions regarding future reports which will show Huntington Bank being replaced by 1st State Bank.	4.3) On the motion by R. Byrne and support by T. Banaszak, the EFTs for the period ending May 31, 2026 were referred to the full Board for approval. The motion was adopted unanimously.
4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO	4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 102740 for employee travel reimbursement; E10388 for employee travel reimbursement; E10392 for employee travel reimbursement; E10451 A to Z Cleaning for Madison and Mulholland Buildings janitorial services; 102758 Arnold Sales for Horizon Home janitorial supplies; 102760 AT&T for fiber circuits; 102773 Clement's Electric, Inc. for retro fitting emergency lights to LEDs at the Madison Building; 102767 Camp Fish Tales for consumer respite camp payments; 102797 ProTec Collision, Inc. for vehicle repair and maintenance; E10572 Enterprise FM Trust for vehicle leases; 102837 Charter Communications for internet at a consumer apartment; credit card payment to Bay City Bridge Partners for toll crossings; and E10556 Stuart Wilson for fiscal intermediary services. There were general discussions regarding 102759 AT&T for a \$12 administration service fee which leadership will report back with more information and the internet at consumer apartments is for staff to clock in and out on iPad stations.	4.4) No action was necessary

	4.5) Consideration of Approval of Disbursements & Health Care Claims Totals	4.5) The Committee reviewed the disbursement and claim totals.	4.5) On the motion by P. Conley and support by T. Banaszak, the disbursements and health care payments from May 16, 2026 through June 12, 2026 were referred to the full Board for approval. The motion was adopted unanimously.
5.	Adjournment	On the motion by R. Pawlak and support by P. Conley, the meeting adjourned at 5:25 pm. The motion passed unanimously.	


Pat McFarland, Committee Chair