MINUTES

BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING

Monday, June 15, 2026 at 4:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent		Present	Excused	Absent	Others Present:
Tim Banaszak, Ch	X			Kathy Niemiec	X			BABH: Marci Rozek, Chris Pinter,
Sally Mrozinski, V Ch, Ex Off		4:35 pm		Pam Schumacher	X			Emily Gerhardt, Amanda Johnson,
Richard Byrne	X			Pat McFarland, Ex Off	X			Melissa Prusi, and Sara McRae
Patrick Conley	X			Robert Pawlak, Ex Off	X			Legend: M-Motion; S-Support; MA-
Christopher Girard	X							Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	The Committee Chair, T. Banaszak, called the meeting to order at ~~5:00~~ 4:00 pm. S. Mrozinski arrived at 4:35 pm.	On the motion by C. Girard and support by R. Pawlak, S. Mrozinski was excused. The motion passed unanimously.
2.	Public Input (Maximum of 5 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Autism Services Presentation	4.1) C. Pinter, E. Gerhardt, and A. Johnson provided an overview of autism services including the number of individuals in services, the status of the waitlist, the referral process, eligibility criteria, the evaluation process, the right to request a second opinion if services are not granted in the first evaluation process, the components of autism services such as parent training and group therapy, the goal of graduation from the program, coordination with community partners and the provider network, the internal risk controls for staff credentialing and billing, and that state level metric data shows BABH serves more individuals under the Applied Behavior Analysis (ABA) benefit per capita than other community mental health service program (CMHSP). A. Johnson reported that in	4.1) No action was necessary

		the general population one in 36 children have autism. There were general discussions regarding the provider verification process to ensure services meet eligibility and standard requirements, the internal BABH process for canceling contracts due to performance/contract issues, the anticipated graduation timelines for children in services, internal controls at BABH that flags duplicate billing for autism and ancillary services, training certifications are typically held in addition to the social worker's regular caseload; the referral process when children do not meet five of the seven eligibility criteria for autism services, the large budget deficit for autism services and the importance to address it, the largest increase in autism services is for children under three years old, and that autism services have increased dramatically due to awareness, screenings, and referrals.	
	4.2) Investment earnings reports for the period ending May 31, 2026	4.2) M. Rozek reviewed the reports noting the interest rate and cash balance. There were general discussions related to the Midstate Health Network (MSHN) cash advance being sufficient for the next few months and that BABH is trending over the per member per month budget.	4.2) On the motion by C. Girard and support by R. Byrne, the investment earnings reports for the period ending May 31, 2026 were referred to the full Board for information. The motion was adopted unanimously.
	4.3) Finance June 2026 contract list	4.3) M. Rozek reviewed the contract list noting the agreements for services such as community living supports (CLS), specialized residential, partial hospitalizations, and fiscal intermediaries. M. Rozek also noted proposed agreements for the eligibility specialist, software renewals, cell phones services, credentialing verifications, and the liability insurance renewal. M. Prusi reported agreements are also proposed to replace information technology (IT) switches and the firewall renewal. The switches have surpassed their eight-year lifespan and replacing them will allow for faster connectivity for wireless devices and computers. There were general discussions related to the ability to relocate the switches with any future facility changes and that the eligibility specialist is half the cost because it is a shared position with the Michigan Department of Health and Human Services (MDHHS).	4.3) On the motion by P. Schumacher and support by P. Conley, the Finance June 2026 contract list was referred to the full Board for approval. The motion was adopted unanimously.
	4.4) Payroll Banking Options Update		

		4.4) M. Rozek reviewed the current situation with the bank utilized for payroll accounts. Other banking options were researched because of the inability of staff being able to cash checks for petty cash. M. Rozek reviewed the options for other banks including fees, interest rates, locations, and willingness to cash the petty cash checks. Administration is recommending Independent or 1st State Bank. There were general discussions regarding the location and experience with local bank staff and branches.	4.4) On the motion by K. Niemiec and support by P. McFarland, to approve using 1st State Bank for payroll accounts was referred to the full Board for approval. The motion was adopted unanimously.
5.	Adjournment	On the motion by C. Girard and support by R. Byrne, the meeting adjourned at 4:46 pm. The motion passed unanimously.	

Tim Banaszak

Tim Banaszak, Committee Chair